



UNIVERSITY OF THE PHILIPPINES DILIMAN


Office of the University Registrar

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MEMO ECA NO. 14-33

FOR : COLLEGE SECRETARIES & GRADUATE PROGRAM COORDINATORS

FROM : 
EVANGELINE C. AMOR
University Registrar

SUBJECT : TIMETABLE OF THE UPD UC COMMITTEES FOR MIDYEAR 2014 & AY 2014-2015 AND
UPDATED ACADEMIC CALENDAR FOR AY 2014-2015

Enclosed is a copy of the **Timetable of the UPD UC Committees for Midyear 2014 and AY 2014-2015**. The Academic Calendar is likewise updated to reflect new schedule of the UC for the 1st semester AY 2014-2015.

Aside from the Board of Regents (BOR) meeting schedules, included in this timetable are the meeting schedules of the following Committees:

1. University Council (UC)
2. UC Steering Committee (SC)
3. UC Executive Committee (EC)
4. UC Committee on Student Admission, Progress, and Graduation (CSAPG)
5. UC Committee on Curriculum (CC)
6. UPD GE Committee

For your guidance please.

Thank you.



UNIVERSITY OF THE PHILIPPINES DILIMAN
Proposed ACADEMIC CALENDAR for AY 2014-2015@
 (Start of 2nd Sem: 15 Jan 2015_ with 1 week off for Holy Week)

	FIRST SEMESTER 2014	SECOND SEMESTER 2015	MIDYEAR 2015
ADVANCE REGISTRATION FOR FRESHMEN	05 May, Mon - 09 May, Fri		
Freshmen Orientation Program	06 May, Tue - 10 May, Sat		
Removal examination period*	23 Jul, Wed - 02 Aug, Sat	07 Jan, Wed - 17 Jan, Sat	02 Jun, Tue - 13 Jun, Sat
Validation for advance credit	18 Jul, Fri - 14 Aug, Thu	02 Jan, Fri - 29 Jan, Thu	
Deadline for Appeals for Readmission**/Extension of MRR	28 Jul, Mon	05 Jan, Mon	08 Jun, Mon
GENERAL REGISTRATION: Freshmen, Graduating, Varsity & Graduate students All UPD Undergraduate & Graduate students All students including Cross registrants/Non-Degree/Special students	04 Aug, Mon 05 Aug, Tue - 06 Aug, Wed 06 Aug, Wed	12 Jan, Mon 13 Jan, Tue - 14 Jan, Wed 14 Jan, Wed	15 Jun, Mon - 16 Jun, Tue (For all students)
START OF CLASSES	07 Aug, Thu	15 Jan, Thu	17 Jun, Wed
FRESHMAN WELCOME ASSEMBLY	11 Aug, Mon		
UP Foundation Day			18 Jun, Thu
Deadline for filing application for UPCAT (For 1st Sem AY 2015-2016 admission) For Metro Manila schools For Non-Metro Manila schools	24 Jun, Tue 27 Jun, Fri		
Deadline for students to file application for graduation at their college for those graduating as of the end of: 1 st Sem AY 2014-2015 2 nd Sem AY 2014-2015 Midyear	22 Aug, Fri	30 Jan, Fri	02 Jul, Thu
UP COLLEGE ADMISSION TEST (UPCAT) for 1st Sem AY 2015-2016 admission	16 Aug, Sat- 17 Aug, Sun		
Mid-Semester	07 Oct, Tue	14 Mar, Sat	02 Jul, Thu
DEADLINE FOR DROPPING SUBJECTS	06 Nov, Thu	20 Apr, Mon	10 Jul, Fri
DEADLINE FOR FILING LEAVE OF ABSENCE (LOA) – applies to both enrolled and not currently enrolled students who wish to go on leave	19 Nov, Wed	05 May, Tue	
Last day for graduating students to clear their deficiencies	30 Oct, Thu	14 Apr, Tue	26 Jun, Fri
END OF CLASSES	05 Dec, Fri	20 May, Wed	20 Jul, Mon
Integration Period	06 Dec, Sat	21 May, Thu	21 Jul, Tue
FINAL EXAMINATIONS	08 Dec, Mon - 13 Dec, Sat	22 May, Fri - 29 May, Fri	22 Jul, Wed - 23 Jul, Thu
Lantern Parade	15 Dec, Mon		
CHRISTMAS VACATION	16 Dec, Tue - 10 Jan, Sat		
DATES TO REMEMBER FOR COLLEGES & COMMITTEES			
DEADLINE FOR GRADE SUBMISSION	22 Dec, Mon	06 Jun, Sat	31 Jul, Fri
Deadline for colleges to submit appeals/cases for CSAPG consideration	14 Jul, Mon 01 Sep, Mon	07 Jan, Wed 02 Feb, Mon	22 May, Fri 10 Jun, Wed
COMMITTEE ON STUDENT ADMISSIONS, PROGRESS & GRADUATION (CSAPG) Meetings	21 Jul, Mon 08 Sep, Mon	09 Jan, Fri 09 Feb, Mon	29 May, Fri 17 Jun, Wed
CURRICULUM COMMITTEE MEETING	18 Aug, Mon	19 Jan, Mon	25 May, Mon
Deadline for colleges to submit to the OUR the approved List of Candidates for Graduation for those graduating as of the end of: Summer 2014 1 st Sem AY 2014-2015 2 nd Sem AY 2014-2015	22 Aug, Fri	06 Feb, Fri	19 Jun, Fri
Deadline for colleges to submit to the OUR the tentative list of candidates for graduation as of the end of: 1 st Sem AY 2014-2015 2 nd Sem AY 2014-2015 Midyear	29 Aug, Fri	06 Feb, Fri	09 Jul, Thu
UNIVERSITY COUNCIL MEETING TO RECOMMEND FOR BOR APPROVAL THE LIST OF CANDIDATES FOR GRADUATION for those graduating as of the end of: Summer 2014 1 st Sem AY 2014-2015 2 nd Sem AY 2014-2015	17 Sep, Wed	16 Feb, Mon	24 Jun, Wed
BOARD OF REGENTS (BOR) MEETING TO APPROVE GRADUATION***	25 Sep, Thu ***	26 Feb, Thu ***	25 Jun, Thu ***
COMMENCEMENT EXERCISES			28 Jun, Sun

@Approved by the Board of Regents at its 1297th Meeting on 28 March 2014. Applies to all units except the MBA and MS Finance programs of the Virata School of Business, the MM Program of UPEPP and UPEPO, and the Spring-ASIA program of the School of Urban and Regional Planning.

^a For the Midyear session, 3-unit lecture classes meet two (2) hours daily, Monday to Friday, for 24 class days.

Deadline for application for transfer subject to finalization.

* A special removal schedule outside this period may be implemented by the Unit subject to removal fees.

** Appeals submitted beyond the deadline will be processed for the following term.

*** Per OSU, BOR Meetings are usually held every last Thursday of the month. However, the BOR Chair or UP President may ask for a re-scheduling of the said meeting. For December, the BOR Meeting is usually held on the same day as the Lantern Parade.

Note: Alternative Classroom Learning Experience (ACLE) is an activity of the UPD Student Council (USC) and is held once every semester. (Schedule subject to USC approval.)

NOTE: Registration period is when a student becomes "Officially registered," which means that the student has already gone through all the processes involved in registration up to payment of fees. (p. 11 of the UPD General Catalogue 2004-2010)

HOLIDAYS in AY 2014 - 2015			
2014		2015	
01 May, Thu	Labor Day	01 January, Thu	New Year's Day
12 June, Thu	Independence Day	25 February, Wed	EDSA Revolution Anniversary
19 August, Tue	Quezon Day (QC only)	02 April, Thu	Maundy Thursday
21 August, Thu	Ninoy Aquino Day	03 April, Fri	Good Friday
25 August, Mon	National Heroes Day	09 April, Thu	Araw ng Kagitingan
01 November, Sat	All Saints Day	01 May, Fri	Labor Day
30 November, Sun	Bonifacio Day	12 June, Fri	Independence Day
24 December, Wed	Additional special (non-working)		
25 December, Thu	Christmas Day		
26 December, Fri	Additional special (non-working)		
30 December, Tue	Rizal Day		
31 December, Wed	Last Day of the Year		

As of 26 July 2014

Per Official Gazette post, President Benigno S. Aquino III signed Proclamation No. 655, s. 2013, entitled DECLARING THE REGULAR HOLIDAYS, SPECIAL (NON-WORKING) DAYS, AND SPECIAL HOLIDAY (FOR ALL SCHOOLS) FOR THE YEAR 2014.

According to Proclamation No. 655, s. 2013, the Philippines' 2014 holidays are categorized into three: Regular Holidays, Special Non-Working Days, and Special Holiday (for all schools).

The proclamation also has provisions for the national holidays in observance of Eid' l Fitr and Eid ul Adha, but the exact dates are still to be determined in accordance with the Islamic calendar.

Holidays in 2015 are listed according to their original dates pending the issuance of a Presidential proclamation.

TIMETABLE OF THE UPD UC COMMITTEES FOR MIDYEAR 2014 & AY 2014-2015	MIDYEAR 2014	1ST SEM 2014-2015		2ND SEM 2014-2015		MIDYEAR 2015	
UC COMMITTEE ON STUDENT ADMISSIONS, PROGRESS AND GRADUATION (CSAPG)	FOR INCLUSION IN THE 04 JUNE 2014 CSAPG MTG.	FOR INCLUSION IN THE 21 JUL 2014 CSAPG MTG.	FOR INCLUSION IN THE 08 SEP 2014 CSAPG MTG.	FOR INCLUSION IN THE 09 JAN 2015 CSAPG MTG.	FOR INCLUSION IN THE 09 FEB 2015 CSAPG MTG.	FOR INCLUSION IN THE 29 MAY 2015 CSAPG MTG.	FOR INCLUSION IN THE 17 JUN 2015 CSAPG MTG.
Deadline for Appeals for Regular Readmission from AWOL, or LOA, & Extension of MRR <i>Deadline is scheduled one week before registration period, which only covers regular appeals for readmission from AWOL or LOA, and Extension of MRR.</i>	23 May 2014 4th Friday		28 Jul 2014 4th Monday	05 Jan 2015 1st Monday			08 Jun 2015 2nd Monday
New Deadline for Colleges to Submit Appeals/Cases for UC CSAPG consideration to OUR RMAS	26 May 2014 4th Monday	14 Jul 2014 2nd Monday	01 Sep 2014 1st Monday	07 Jan 2015 1st Wednesday	02 Feb 2015 1st Monday	22 May 2015 4th Friday	10 Jun 2015 2nd Wednesday
Deadline of OUR RMAS to submit UC CSAPG Materials to OUR PUCSS		16 Jul 2014 3rd Wednesday	03 Sep 2014 1st Wednesday	07 Jan 2015 1st Wednesday	04 Feb 2015 1st Wednesday	25 May 2015 4th Monday	11 Jun 2015 2nd Thursday
Release of Materials to UC CSAPG Members <i>To give way for the finalization of the agenda and materials, OUR PUCSS will release the final materials to the members one day after receiving the initial materials from OUR RMAS.</i>		17 Jul 2014 3rd Thursday	04 Sep 2014 1st Thursday	08 Jan 2015 2nd Thursday	05 Feb 2015 1st Thursday	26 May 2015 4th Tuesday	15 Jun 2015 3rd Monday
UC CSAPG MEETING (Starts at 8:00 am) <i>2 regular meetings are scheduled every term for the following reasons: 1) before the registration period to cater appeals for readmission; and 2) before the UC meeting, to cater appeals of graduating student.</i>	04 Jun 2014 1st Wednesday (originally 26 May 2014)	21 Jul 2014 3rd Monday	08 Sep 2014 2nd Monday	09 Jan 2015 2nd Friday	09 Feb 2015 2nd Monday	29 May 2015 5th Friday	17 Jun 2015 3rd Wednesday
Release of UC CSAPG Action Sheets <i>After the CSAPG meeting, completion and approval of action sheets happens 1-2 working days (depending on the volume). Once approved, the reproduction and transmittal of action sheets to Colleges and OUR RMAS will follow.</i>	09 June 2014 2nd Monday	25 Jul 2014 5th Friday	11 Sep 2014 2nd Thursday	12 Jan 2015, 2nd Monday (readmission appeals) 15 Jan 2015, 3rd Thursday (other appeals)	12 Feb 2014 2nd Thursday	03 Jun 2015 1st Wednesday	22 Jun 2015 Monday ^{4th}
CLUSTER COMMITTEE MEETINGS <i>The CC Cluster Chairs are to call 2 rounds of meeting to discuss the format and substance of the curricular proposals from their cluster. The proposed dates are indicated in the CC Timetable AY 2014-2015.</i>		07-18 Jul 2014 1st Cycle <i>For inclusion in the 18 Aug 2014 CC Mtg.</i>		24 Nov- 05 Dec 2014 2nd Cycle <i>For inclusion in the 19 Jan 2015 CC Mtg.</i>		13-24 Apr 2015 3rd Cycle <i>For inclusion in the 25 May 2015 CC Mtg.</i>	
UC COMMITTEE ON CURRICULUM (UC CC) MEETING (Starts at 8:30 am)		18 Aug 2014, 3rd Monday		19 Jan 2015, 3rd Monday		25 May 2015, 4th Monday	
UPD GE COMMITTEE MEETING (Starts at 2:30 pm)	28 Jul 2014, 4th Monday	*26 Aug 2014, 4th Tuesday		26 Jan 2015, 4th Monday		29 Jun 2015, 4th Monday	
		22 Sep 2014, 4th Monday		23 Feb 2015, 4th Monday		27 Jul 2015, 4th Monday	
		27 Oct 2014, 4th Monday		23 Mar 2015, 4th Monday			
		24 Nov 2014, 4th Monday		27 Apr 2015, 4th Monday			
				25 May 2015, 4th Monday			
UC EXECUTIVE COMMITTEE MEETING (Starts at 1:30 pm)	09 Jun 2014, 2nd Monday	*04 Aug 2014, 1st Monday (moved due to Freshman Welcome Assembly scheduled on 11 Aug 2014)		*05 Jan 2015, 1st Monday (Moved due to registration in 2nd week)		08 Jun 2015, 2nd Monday	
	14 Jul 2014, 2nd Monday	08 Sep 2014, 2nd Monday		09 Feb 2015, 2nd Monday		13 Jul 2015, 2nd Monday	
		13 Oct 2014, 2nd Monday		09 Mar 2015, 2nd Monday			
		10 Nov 2014, 2nd Monday		13 Apr 2015, 2nd Monday			
		08 Dec 2014, 2nd Monday		11 May 2015, 2nd Monday			
UC STEERING COMMITTEE MEETING (Starts at 9:00 am)	27 Jun 2014, 4th Friday	26 August 2014, 4th Tuesday		26 January 2015, 4th Monday (TBC)		01 June 2015, 1st Monday (TBC)	
UNIVERSITY COUNCIL MEETING (Starts at 9:00 am)	07 Jul 2014, 1st Monday <i>For Summer 2014 & Midyear 2014</i>	*17 Sep 2014, 3rd Wednesday <i>Starts at 1:30 pm</i>		16 Feb 2015, 3rd Monday		24 Jun 2015, 4th Wednesday	
BOR MEETING Materials should be forwarded to BOR two weeks before the meeting	30 July 2014 5th Wednesday	25 Sep 2014, 4th Thursday <i>Note: Matters for BOR approval must be submitted at least two weeks before the BOR meeting</i>		26 Feb 2015, 4th Thursday		25 Jun 2015, 4th Thursday	
COMMENCEMENT						28 Jun 2015, 4th Sunday	